

Privileges of External Members

Publication & Promotion Committee

11th June 2013

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TYPES OF EXTERNAL MEMBERS

- ✪ Public Higher Learning Institutions' students & staff
- ✪ Private higher learning institution's students and staff
- ✪ Government officials
- ✪ Individuals
- ✪ Walk-in
- ✪ Local community namely the communities of Sungai Pusu, Gombak and Indera Mahkota, Kuantan.

Public Higher Learning Institutions' students & staff

NO.	MEMBER TYPE	ELIGIBILITY	FEE (RM)		GENERAL LOAN BOOKS		REQUIREMENTS / SPECIFIC TERMS & CONDITIONS
			Registration	Annual	Max. no. of books	No. of days	
1.	Public Higher Learning Institutions' students & staff	Option 1 <ul style="list-style-type: none"> Reference Guest password within the library only 	-	-	-	-	Show/display of institution's student/staff card to gain access to the library
		Option 2 <ul style="list-style-type: none"> Reference Guest password within the library only Loan of determined library materials 	10.00	300.00	2	14	<ol style="list-style-type: none"> Access to the IIUM Libraries is by membership and is made available to members through the use of a library card for the period of one year upon receipt of the membership fee. Submit application form with: <ol style="list-style-type: none"> Copy of ID (National identity card or international passport). Copy of student or staff card from original institution Two (2) passport-size photographs. Library member card with barcode and valid for the membership period will be issued to members. New application necessary on expiration of membership.

Private Higher Learning Institutions' students & staff

NO.	MEMBER TYPE	ELIGIBILITY	FEE (RM)		GENERAL LOAN BOOKS		REQUIREMENTS / SPECIFIC TERMS & CONDITIONS
			Registration	Annual	Max. no. of books	No. of days	
2.	Private Higher Learning Institutions' students & staff	<ul style="list-style-type: none"> • Reference • Guest password within the library only • Loan of determined library materials 	10.00	400.00	2	14	<ol style="list-style-type: none"> 1. Access to the IIUM Libraries is by membership and is made available to members through the use of a library card for the period of one year upon receipt of the membership fee. 2. Submit application form with: <ol style="list-style-type: none"> a. Copy of ID (National identity card or international passport). b. Copy of student or staff card from original institution c. Two (2) passport-size photographs. 3. Library member card with barcode and valid for the membership period will be issued to members. 4. New application necessary on expiration of membership.

Government Officials

NO.	MEMBER TYPE	ELIGIBILITY	FEE (RM)		GENERAL LOAN BOOKS		REQUIREMENTS / SPECIFIC TERMS & CONDITIONS
			Registration	Annual	Max. no. of books	No. of days	
3.	Government Officials	<u>Option 1</u> <ul style="list-style-type: none"> Reference Guest password within the library only 	-	-	-	-	Show/display of institution's student/staff card to gain access to the library
		<u>Option 2</u> <ul style="list-style-type: none"> Reference Guest password within the library only Loan of determined library materials 	10.00	300.00	2	14	<ol style="list-style-type: none"> Access to the IIUM Libraries is by membership and is made available to members through the use of a library card for the period of one year upon receipt of the membership fee. Submit application form with: <ol style="list-style-type: none"> Copy of ID (National identity card or international passport). Copy of student or staff card from original institution Two (2) passport-size photographs. Library member card with barcode and valid for the membership period will be issued to members. New application necessary on expiration of membership.

Individuals

NO.	MEMBER TYPE	ELIGIBILITY	FEE (RM)		GENERAL LOAN BOOKS		REQUIREMENTS / SPECIFIC TERMS & CONDITIONS
			Registration	Annual	Max. no. of books	No. of days	
4.	Individuals	<ul style="list-style-type: none"> • Reference • Guest password within the library only • Loan of determined library materials 	10.00	400.00	<p>2</p> <p>For details of loan privileges refer to Appendix 2 (Main Library) and Appendix 3 (Branches Libraries)</p>	<p>14</p> <p>For details of loan privileges refer to Appendix 2 (Main Library) and Appendix 3 (Branches Libraries)</p>	<ol style="list-style-type: none"> 1. Access to the IIUM Libraries is by membership and is made available to members through the use of a library card for the period of one year upon receipt of the membership fee. 2. Submit application form with: <ol style="list-style-type: none"> a. Copy of ID (National identity card or international passport). b. Copy of student or staff card from original institution c. Two (2) passport-size photographs. 3. Library member card with barcode and valid for the membership period will be issued to members. 4. New application necessary on expiration of membership.

Appendixes available in the file at the Readers' Advisory Desk, Level 2, IIUM Library

Walk-in

NO.	MEMBER TYPE	ELIGIBILITY	FEE (RM)		GENERAL LOAN BOOKS		REQUIREMENTS / SPECIFIC TERMS & CONDITIONS
			Registration	Annual	Max. no. of books	No. of days	
5.	Walk-in	<ul style="list-style-type: none"> Reference Guest password within the library only 	20.00 per day	-	-	-	<ol style="list-style-type: none"> Present ID (National identity card or international passport) at the Circulation Counter. Receipt as document for access into library.

Local community

NO.	MEMBER TYPE	ELIGIBILITY	FEE (RM)		GENERAL LOAN BOOKS		REQUIREMENTS / SPECIFIC TERMS & CONDITIONS
			Registration	Annual	Max. no. of books	No. of days	
6.	Local community namely the Malaysian nationals of the communities of Sungai Pusu, Gombak and Indera Mahkota, Kuantan.	Reference only	-	-	-	-	Present national ID with local address noted on the ID, upon entrance at the Entrance/Exit Counter.