Prof. Kamal Receives The Distinguished Professor Title

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Things you should know about Interlibrary Loan & Document Delivery (ILL/DD)

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Supposed you are looking for something at our library and we do not have it. Fair enough. Not even the Library of Congress has everything everyone wants. So, what are you going to do? You have two good options. One is you purchase the item on your own or you can request for it through the library’s Interlibrary Loan/Document Delivery office. Interlibrary Loans & Document Delivery is a service to request books or journal articles not held by the IIUM Library. It is there to support staff’s and students’ research and teaching activities. It is a service catered for all IIUM Library registered members (except External members).

The Interlibrary Loan staff will identify another library, either locally or abroad, which owns what you want and borrow it for you from that library. However, not all materials can be borrowed from other libraries. Red spot books, reference books, thesis & dissertations, entire volumes of journals, rare books, microfilms, and CDs, are exception under this service.

When placing a request, please provide the full citation to describe as best as possible the item that you wish to borrow. Interlibrary loans staff may send back any request that has insufficient bibliographical information which they cannot verify. Users may make a request using our printed order forms available at the Reader’s Advisory Desk and also at the Circulation Counter. You can also print the downloadable Interlibrary Loan Request Form from the library homepage so that you can fill it out even if you are at home.

Delivery time varies depending on where the item is located and how quickly the supplying library responds to our request. Normally, it takes 5 working days to 1 month for item located at other IIUM branches/local universities/institutions, and 2 - 3 weeks for item located at British Library in UK. Members are allowed to borrow 2 books at a time for duration of 2 weeks. Application is considered as unsuccessful if the item is not available from any university/institution’s collection. For those interested to know the charges, here are the details:

<table>
<thead>
<tr>
<th>ITEM</th>
<th>LOCAL INSTITUTIONS</th>
<th>BRITISH LIBRARY in UK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Book</td>
<td>Free of charge</td>
<td>RM 110.00 per book or as per charged</td>
</tr>
<tr>
<td>Article</td>
<td>RM 2.00 per article except UM/other private institutions (as per charged)</td>
<td>RM 60.00 per article or as per charged</td>
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Now that you have learned most of the important points on ILL/DD service, it is hope that you won’t be frustrated if someone told you that your own library doesn’t have what you want. You can always ILL/DD.

upcoming event

1. The Main Library will be organising its Client Day from 21st until 22nd December 2010. Exciting activities like Book Sales, Session with Author, Info Race, Online Databases Clinic, Digital Library Clinic and many more await you. Come one, come all.

2. The Centre of Foundation Studies Library, Petaling Jaya and Nilai Campuses will also be conducting their 2nd Client Day from 14th to 15th December 2010. Among activities organised are Book Giveaways, Book Sales, Info Race, Weaving of Fibres, Moment with Novelist (Zaid Alzhtar) and many more.

3. Datuk Seri Fatimah Yaacob, the writer of Natrah: Cinta, Ruskhan, Air Mata will be delivering a talk entitled “Sejarah Natrah: Perjuangan Melayu & Islam” during the Main Library Client Day. All are invited to the Library Auditorium on 21st December 2010, 10.00 am to 1.00 pm to benefit from the talk.